

Rules for SCPF Print and PDI Leagues :

Updated June 2018

The League Competition

1. There will be two independent Leagues; Prints and Projected Digital Images (PDIs) and clubs will be separated into Divisions within those Leagues. At the end of each season there will be promotions and relegations between Divisions.
2. Each club shall enter eight images in either or both Leagues. The nominated Prints and PDIs must be used throughout the entire competition without any alteration.
3. The Council reserves the right to change the league fixtures window dates if considered necessary. Any change will be posted on the website and all clubs notified directly.
4. All entries to be finalized and uploaded by the designated date. Listings of image titles for both Prints and PDIs to be emailed to SCPF League Secretary by the designated date. No alterations to this listing are permitted after the League Fixture Window closing date 30th September each year
5. A maximum of four images may be submitted, but no more than two in any one section, from any one club member.
6. All images must be titled. The use of "untitled" is not acceptable.
7. All clubs in each Division shall host a League fixture for PDIs and/or Prints (except clubs in specific geographically difficult circumstances for Prints). Clubs unable to host fixture(s) must inform the SCPF League Secretary as soon as known/decided. It may be permitted to host on behalf of another club by prior arrangement with the SCPF League Secretary. It is not necessary for a representative of a competing club to attend the fixture.
8. A Fixtures List will be maintained on the SCPF website. Any clashes in Judges or Fixture Dates will be resolved by the SCPF League Secretary based on which Club provided their Fixtures information first.
9. When all League matches have been played, all the scores collated and each Club's position in their Division identified; then, for each Division, 2 Clubs will be promoted and 2 clubs relegated to create the composition of the following season's Divisions. The top 2 clubs in the highest Division and bottom 2 clubs in the lowest Division will remain in their respective Divisions.
10. At the end of the season the SCPF Council may vary the composition or number of Divisions within each League to equalize the number of clubs in

each Division or for any other reason as they see fit.

League General Rules

1. All participating clubs must be fully paid up members of the Southern Counties Photographic Federation.
2. Images entered must be entirely the work of the photographer. Composite images are permitted provided all component images meet this requirement. (PAGB wording.)
3. A photographer may represent more than one club, but may not submit images that are so similar as to be deemed the same.
4. League rounds shall take place between 1st November and the following 31st March
5. The Council reserves the right to amend the rules and in any dispute the decision of the Council will be final. If any matter arises which is not specifically covered by these rules the Council, having made appropriate enquiries will decide the appropriate action and the Council's decision will be final.
6. Entries will not be accepted after the closing date as determined by Council.
7. The SCPF cannot accept liability for the loss or damage of any image.
8. Any breach of these rules may lead to disqualification at the discretion of the Council.
9. All relevant forms and information will be maintained and circulated by the SCPF League Secretary e.g. master copies of score sheets, receiving all completed forms and compiling results.
10. Any protest must be sent in an email from an official of a competing club to the SCPF League Secretary and Secretary within 7 days of the fixture. The matter will be discussed by Council and, if necessary, acted upon and the result notified to the concerned parties or published on the SCPF website.
11. The Council reserve the right to use digital images entered into SCPF competitions and Exhibition to produce a presentation CD, show in a web gallery and be considered for any PAGB digital competitions and exhibitions. If a photographer does not wish for their work to be used in this way it must be stated so with their club's entry. The photographer's copyright will be observed.

12. Prints must not have been previously used in the SCPF Print League, nor PDIs in the SCPF PDI League, representing any club, nor may any image previously (or in the same year) used as a print be entered again as a PDI, or vice versa. *A penalty that excludes the image from scoring any points shall be imposed on any club breaking this rule.*
13. In the case of a draw in a round of the league competition the competition secretary will do a count back to determine the position of every club in the league
14. To enable SCPF to contact individual photographers who have submitted work for the PAGB Inter-Federation competition via collection at the Club Reps' meeting, club competition secretaries need to maintain current contact details for all photographers from their club entering SCPF events. The SCPF will ascertain the details through the relevant Club competition secretaries.
15. By entering any image to the Leagues, photographers will be deemed to have authorised the Federation to retain the image and the associated photographer's details in the Federation's records.

PDI Rules

1. Clubs must provide 8 PDI images in JPEG format, with **Colour Space SRGB.** The images must be uploaded to the SCPF League Upload System by the closing date.
2. Each image must be up to, but not exceeding: 1600 pixels wide by 1200 pixels high, second sets of the images 1400 x 1050 and 1024 x 768 will be generated by the SCPF League Secretary after the entries have been collated in their leagues.
3. PDI TITLES & photographers names and distinctions must be emailed to SCPF League Secretary before the closing date .
4. SCPF will provide a code for each entrant club to access the download system to receive the sets of PDIs for their Division prior to the first of the Division's fixtures, whether or not the club will be hosting a fixture.
5. If not the Club's Competition Secretary, the Club must nominate a PDI Coordinator and inform the SCPF League Secretary of this person's contact details. Unless specifically arranged otherwise, all League communications by

the SCPF to clubs will be sent to the person uploading the club's images.

6. The Club shall be responsible for informing the SCPF League Secretary if the PDI Coordinator is changed for any reason.

Print Rules

1. Print mounts must be 50cm x 40cm. All Velcro or any other fixings that may cause damage to other competitors' prints must be removed.
2. Prints must be labeled with the League labels which show the image number, title and photographer. Print titles & photographers' names and distinctions must be uploaded to the **SCPF League Upload System** by the closing date. A return postal address must be included so that the labels can be sent to the club. A PDI copy of each print must also be uploaded.
3. The club hosting the first fixture shall mutually agree with the other clubs the arrangements for collecting prints for the first fixture. [Note: If the first league fixture is after the November SCPF Reps Meeting, then it is recommended that the prints be collected by the Host Club's Rep at that meeting.] In the event that a club fails to provide prints to the first hosting club in accordance with the agreed arrangements, they will not score any points.

Subsequent to the first round, the hosting club is responsible for collecting all prints from the club that hosted the preceding round.

Clubs are responsible for collecting their prints from the club hosting the league's final fixture.

Where a club fails, without reasonable cause to comply with this procedure, the Council may, depending on circumstances, impose additional points deduction up to a maximum of eight points for each disrupted match.

Judging & Judges

1. Judges may judge several fixtures during the League Season. However, they may not judge more than once within the same Division.
2. All images in a Division are to be judged at each fixture.
3. For print fixtures the club must allow the judge to see all prints prior to judging. If possible, display all prints simultaneously.
4. For PDI fixtures the club must allow the judge to see a run through of all PDIs

prior to judging. PDIs must not be altered by the host club, with the exception of the filename and only if required by the projection software.

5. The host club must show the projection test screen as circulated by the SCPF prior to judging to check that the judge is satisfied with the standard of projection.
6. The judge has the final say whether the standard of PDI projection or Print lighting is acceptable. The judge may make allowances for viewing characteristics when marking. If it is not possible for the judge to be satisfied with the arrangements the fixture must be postponed or cancelled.
7. Titles are to be read out or displayed prior to each image being judged.
8. All the images being judged are to be displayed in random order.
9. Images will be marked out of 10 points; the judge may use half marks if they wish.
10. The points allocation of completed fixtures is: the club with highest aggregate score, 8 points, the club with next highest score, 7 points, then 6, and so on. In Divisions with less than 8 participating clubs the points will be adjusted accordingly.
11. In the event of a match tie the positions in the match will be decided on countback (most 10s, then most 9.5s etc.). If after countback there is still a tie, the total available points for the relevant positions will be divided between the clubs.
12. The winner for each Division will be the Club scoring the highest aggregate number of points.
13. In the event of a tie for a Division winner a full count back will apply – e.g. highest number of 10s, then 9.5s, and 9s etc.

Host Club Responsibilities

1. The Host club will arrange their fixture(s) in conjunction with their opponents, *and inform* their opponents *of the dates*.
2. The Club hosting the first Print League fixture shall mutually agree with the other clubs arrangements for collecting the prints for that fixture. Subsequent to the first round, it is the responsibility of the hosting club to collect the prints from the club that hosted the previous fixture

3. The host club will book the judge, who must not be a member of any of the clubs within their Division or have any connections with those clubs.

4. **Appointment of Judges**
 - 4.1. *Judges for league matches must be selected from the SCPF Level 3 or Level 2 listings wherever possible. Level 1 Judges may not be appointed for League matches.*
 - 4.2. *Judges may be selected from other Federations provided they are accredited at that Federation's top level and details of their Federation and accreditation are provided to the League Secretary.*
 - 4.3. *Matches in Divisions 1 to 3 should be assessed by Level 3 judges. Level 2 Judges may be appointed to these matches by prior agreement (i.e. before the judge is approached or invited) with the Judging Advisor and / or a member of the Judging sub-committee.*
 - 4.4. *Matches in Divisions 4 and below may be assessed by any eligible judges.*
 - 4.5. *Clubs may at any time request guidance from the Judging Advisor and / or sub-committee who may, if necessary, apply discretion on behalf of the SCPF Council regarding the suitability of judges for League matches.*

5. Clubs must provide the SCPF League Secretary with their Fixture Date(s) and nominated Judge(s) as soon as known and preferably by same date as the Image Listings are required. Any postponements must be notified to the SCPF League Secretary as soon as possible. All re-arranged fixtures must be notified to the SCPF League Secretary at least 7 days prior to the fixture; this includes the rearrangement of postponed fixtures.

6. The host club must nominate a scorer and must email a scanned copy of the score sheet(s) to SCPF League Secretary. The score sheet(s) must be duly completed with signatures of the Judge and an official of the host club such as Chairperson or Secretary within 7 days of the fixture. The League Secretary will distribute an electronic copy of the completed score sheet to all the competing clubs in that Division.

7. All paper copies must be retained by the host club until Finals Day in case of a dispute.

8. The host club's PDI Coordinator is responsible for deleting other clubs' images from their computer after the PDI fixture.

9. In all cases the host club's PDI Coordinator will be responsible for ensuring images will project correctly; they must check this before the event.

Finals Day

1. Finals Day is to be a celebration of the best imagery within the SCPF League. All entrants and Club Members are invited to attend.
2. At Finals Day, Certificates will be presented to Division Winning Clubs and for the best overall individual Print and PDI and any Highly Commended entries.
3. The Print and PDI with the highest cumulative score from the Division rounds from each participating Club are eligible to compete in the individual awards to be judged at Finals Day. In the event of a tie both prints or both PDIs will be eligible.
4. It is the responsibility of the individual to ensure their print is presented at Finals Day if they wish to compete for the individual awards. PDIs will be obtained from original submissions.
5. The Federation will be responsible for booking the venue and judge for Finals Day.
6. Certificates not collected on Finals Day will be posted or given to a person representing the winning club on the day.

Amended June 2018